City Radio Systems/911 Communications Loss Procedure Effective 02.2022

This procedure defines the Garland Radio Amateur Civil Emergency Service (RACES) activities in response to any performance issue related to the City of Garland's Radio or 911 communications systems.

NOTE: This is not a self activation procedure.

This procedure establishes the Garland RACES response to a City of Garland request for support communications service. This procedure covers the Notification, Response, and Deactivation phases for RACES in response to a Radio Systems/911 Communications Loss of Service.

This procedure shall be initiated at the request of a City of Garland, Emergency Management Coordinator, Office of Emergency Management (OEM) Duty Officer or the City Manager. The contacted Garland RACES Radio Officer (or Assistant) assumes the position of RACES Team Leader and activates the response.

Response Phase

Activation will follow the Garland Radio Amateur Civil Emergency Service Activation Procedure[1].

Standby (Level 1)[2]

1. RACES Information net activated, situation report briefed, check-ins taken, all units placed on Standby, Net Control maintains net presence. OEM Support Team (OST) member on stand-by.

Activation (Level 2)[2]

1. RACES Tactical net[3] activated, situation report briefed and check-ins taken.
2. RACES OST team activates the RACES EOC radio console.
3. Designated staging area activated as necessary.
4. Resource Net[3] activated
5. RACES Resource Typed[4] units assigned as follows, all others report to staging. (Units may be pre-assigned)
   - ☐ Garland Fire Battalion 1 (Station 1) and Battalion 2 (Station 9) [Priority 1] - Amateur Radio Resource (ARR)– M (Mobile)
   - ☐ City Warning Center (911) at Police Headquarters - ARR-M
   - ☐ Garland Fire Stations[5] 2 through 8, 10 and 11 - ARR-M
     - ✴ Units assigned to Fire Station may become "ride out" operators if communications loss is a system failure. ~~Most Fire Stations have a power supply and external antenna with cable drop in communications area~~
   - ☐ ~~Baylor Scott and White Hospital of Garland – ARR-B (Base) and ARR- S (Shadow)- Antenna drop in overhead near elevators in Emergency Room area (Response depends on status of hospital at time of activation)~~
   - ☐ Garland Police department front desk (optional) - ARR-S
6. Maintain EOC contact with the Fort Worth National Weather Service (NWS) as necessary.
   - ✴ All units will maintain a ICS-214 during the communications loss activation

Sustaining (Level 3)[2]

1. Begin operator relief/resupply operations.
2. Initiate Mutual Aid ~~pacts~~ *requests* as needed.

Deactivation Phase

1. EOC notifies RACES Team Leader to deactivate. Emergency/Incident operations closed.
2. RACES Team Leader notifies net control to deactivate all operations and demobilize. All units report to staging or stand down and deactivate as directed. All deactivated units return to Normal Conditions
3. RACES Team Leader compiles and documents incident operations for Emergency Management.
4. If post emergency communications support is requested, all activities to continue as *ARES* with current communication net(s) unless otherwise directed.

References: [1] Garland RACES Activation Procedure - [2] Garland RACES Emergency Conditions – [3] Garland RACES Response Frequency Plan – [4] Resource Guide – [5] Garland Fire Stations Locations