INCIDENT / EVENT
RADIO COMMUNICATIONS PLAN

1. Incident/Event Name

2. Date/Time Prepared

3. Operational period Date/Time

4. Radio Channel Utilization

Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq N/W	RX Tone	TX Freq N/W	TX Tone	Mode A, D or M	Remarks
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

5. Prepared By (RACES/ARES/PS Communications Unit)

6. Incident/Event Location

County	State	Lat.	Lon.

ICS-205 Alt AR

RACES/ARES

RACES / ARES / Public Service

Instructions for Incident / Event Radio Communications Plan (ICS Form 205-AR)

Note: This form is used to list the incident / event communications plan and is distributed to each communications team member.

Purpose: This form is to be used to summarize the event radio communications requirements, assignments, frequencies, and any other communications usage information.

1. **Event/Incident Name** — Enter the Incident or Event name assigned.
2. **Date/Time Prepared** — Enter the date and time from created. (24 hour clock preferred)
3. **Operational Period** — Enter the operational date and time prepared. (24 hour clock preferred)
4. **Basic Radio Channel Utilization** — (Enter the following information for radio channel use.)

   Ch # — At the Communications Leader's discretion, Ch # may equate to the Radio's channel number or used as a reference line.

   Function — Net function each channel is assigned (i.e., command, medical, logistics, etc).

   Channel Name/Trunked Sys — Nomenclature or commonly used name for the channel or talkgroup

   Assignment — How/who this channel will be used by (net control, tactical, SAG, APRS, etc).

   RX Freq, N or W — Received frequency as the mobile or portable unit would be programmed using nnn.nnnn followed by a "N" for narrowband or "W" for wideband.

   Name of specific trunked radio system for the talkgroup may be entered across fields normally used for channel information.

   RX Tone/NAC — CTCSS tone or Network Access Code for the received frequency.

   TX Freq, N or W — Transmit frequency as the mobile or portable unit would be programmed for using nnn.nnnn followed by a "N" for narrowband or "W" for wideband.

   TX Tone/NAC — CTCSS tone or Network Access Code for the transmitted frequency.

   Mode — "A" for analog, "D" for digital, or "M" for mixed mode operations.

   Remarks — Narrative information regarding this channel's usage or special situations.

5. **Prepared by** — Name, call sign, and contact phone number of preparer.
6. **Incident Location** — Location that the incident/event occurs.

The convention calls for frequency lists to show four digits after the decimal place, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band. Mode refers to either "A" or "D" indicating analog or digital (e.g. D-STAR) or "M" indicating mixed mode. All channels are shown as if programmed in a control station, mobile or portable radio. Repeater and base stations must be programmed with the Rx and Tx reversed.